

Akron Area Arts Alliance (dba Summit Artspace) Board Member Position Description

Purpose

Provide fiduciary and governance oversight, direct strategic initiatives, increase fundraising capacity, and provide linkages to targeted constituencies based on community contacts and position. Specific areas of Board responsibility include: strategic planning, financial administration, financial development, program oversight, human resources, community relations and Board self-assessment.

Responsibilities

Governance Duties:

- Be well informed about the work of the organization, its role in the community and its programs. Understand the organization's mission, vision and historical development so that the member's vote on matters of policy will be thoughtful, objective and consistent with the organization's strategic direction.
- Implement policies and procedures consistent with the Articles of Incorporation and Code of Regulations.
- Develop and evaluate strategic plans and assess financial and human resources (both paid and volunteer staff) to ensure the organization's capacity to deliver on its mission.
- Provide to other Board members and staff leadership the benefit of his/her experience, expertise, and knowledge.
- Advise on the needs and concerns of groups in the community with which he/she is familiar.
- Participate in one or more standing or special committees.
- Attend the annual meeting and majority of Board meetings each year.
- Accept a fair share of responsibility and follow through on commitments.

Development Duties:

- Make an annual contribution to the organization in accordance with his/her means.
- Solicit funds, and material and human resources on behalf of the organization.
- Provide leadership to the board and personally participate in the identification, screening and solicitation of individuals and organizations capable of making major gifts.
- Personal attendance at the organization's fundraising events.
- Interpret the work of the organization and broaden community interest in it.

Qualifications

- Understanding of and commitment to the mission of the organization.
- Ability to relate effectively with persons regarding governance issues and financial support of the organization.
- Community connections that can broaden the organization's base of support
- Expertise in one or more of the following: arts, education, business management, entrepreneurship, legal affairs, human resource management, financial management, fundraising, planning, marketing and public relations.